NOTICE INVITING TENDER FOR WORKS CONTRACT
Office of the Sukhani Gram Panchayat

N.I.T. No. 02/2026-27 Date-14.11.2026

NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER

N.I.T. NO. [eNIT- 02/SUKHANI GP/2026-27]

Pradhan, Sukhani G.P, Rajganj, Jalpaiguri invites Tender in Percentage Rates for the following works by Two Cover System (E-Procurement) from Resourceful and Bonafide Contractors as mentioned in Annexure. The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical & another Financial Bids. Technical Bid documents are to be uploaded as follows.

THE FOLLOWING DOCUMENTS SHALL HAVE TO BE UPLOADED:

A) For Technical Bid

Folder 1	Notice Inviting Tender (NIT)		
Folder 2	GST Registration Certificate& lastGST return	PAN Card& Income Tax return of last three years	Trade registration, Professional Tax (Certificate of enrolment, current challan)
Folder 3	Credential	**Earnest Money Deposit (EMD)/ Tender Form Cost** Scanned Copy of Deposit Challans/ Receipts	In case of Partnership Firm/ Registered company, the intending Tenderers are requested to submit the copy of the DEED of Partnership/ relevant document in support of proof of so.

B) For Financial Bid: FINANCIAL BID DOCUMENT: BOQ

- Intending bidders may download tender documents from e-procurement portal of our website: www.wbtenders.gov.in from **16.11.2026, 10:00** Hours to **24.11.2026**upto**18:00** Hours. The prequalification bid documents duly filled in all respect may be submitted online before **18:00 hrs (as per server clock)** on **24.11.2026**

Both Technical Bid & Financial Bid are to be submitted concurrently duly signed digitally in the above-mentioned portal. The financial offer of the prospective tenderer will be considered only if the tender qualifies in the technical bid.

- The prequalification (Technical Bids) documents alone will be opened on **27.11.2026**at **11:30** hours by the undersigned in presence of intending bidders.
- Joint venture firms are not eligible to participate.
- Technical Bid Summery of qualified bidders will be displayed in the portal and this office notice board. In case if there be any objection regarding prequalification / list of "Technically Qualified Bidders", that objection should be lodged to the undersigned within 2 (two) days from the date of initial publication of list of Technically Qualified Bidders and beyond that scheduled time any objection will not be entertained by the Authority.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection and the bid documents of non-qualified bidders will remain unopened. **Earnest money is to be deposited before opening of financial bid**. **Otherwise, the bidder will be treated as non-qualified**.

ANNEXURE TO N.I.T. NO. [eNIT- 02/SUKHANI GP/2026-27]

Sl. No.	Gram Panchayat	Name of Scheme	Amount put to tender (Rs.)	Earnest Money (Rs.)	Time allotted for completion from the date of issue of W.O.	Processing Fee for Technical & Financial Bid documents and another annexure (NEFT/RTGS ONLY)	Eligibility of Participants
1	SUKHANI	Construction of CC drain from Rajganj Welfare to house of Ganesh Saha, Head- 15th F.C Tied, Work I'd: 145298042	320221.00	7000.00	60 days	1000.00	Participating agencies have to produce credential of similar type of work executed under Govt/under taking/ Zilla Parishad of value not less than 40% of the amount put to tender in a single job completed not before 15.11.2021
2		Installation of solar drinking water near the house of Chitra Paul, Sukhani Barobari(15th FC Tied)Work ID-145297981	329936.00	7000.00	30 days	1000.00	Participating agencies have to produce credential of similar type of work executed under Govt/under taking/ Zilla Parishad of value not less than 40% of the amount put to tender in a single job completed not before 15.11.2021 & OEM certificate

- The **Earnest Money** (Mentioned in ANNEXURE to N.I.T. No. [**eNIT- 02/SUKHANI GP/2026-27**] dated- 14.11.2026) may be deposited in favour of "The Pradhan, Sukhani G.P, Rajganj, Jalpaiguri". The amount may be deposited through Demand Draft/Banker Cheque also or may be deposited in the **A/C No.2103501892, IFSC-CBIN0281702, CBI,Rajganj Branchthrough NEFT/RTGS.**Deposit Earnest Money as prescribed in the e-NIT against each serial of work. Scanned copy of deposit slip/ demand draft must be submitted.
- The **Processing Fee for Technical & Financial Bid documents and other annexure** (Mentioned in ANNEXURE to N.I.T. No. [**eNIT- 02/SUKHANI GP/2026-27**] dated- 14.11.2026) should be deposited in favour of "The Pradhan, Sukhani G.P, Rajgnaj, Jalpaiguri ". The amount may be deposited through **NEFT/RTGS ONLY** in the **A/C No., IFSC-, Branch**. Scanned copy of deposit slip must be submitted.
- Proper Credential Certificate from any Govt. or Quasi Govt. Department Signed by the competent authority (Technical Person / Administrative authority only). Payment certificate in lieu of credentials will not be accepted.
- **Agreement**: The Successful Tenderer, herein after called the Contractor, will have to execute agreement within 3 (Three) days on a Non-Judicial Stamp as per rules, and shall have to be purchased two sets ofTender Document from this office. Price per set of tender documents is as mentioned in Annexure. The same documents are to be submitted to this office duly signed by the tenderer. This will be treated as part of the Agreement.
- **Punishment**:

a) Submission of false document by bidder is strictly prohibited & if found bid will be considered as nonresponsive and out rightly rejected with forfeiture of Earnest Money and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

b) In the event of failure to execute formal tender agreement within the allotted time or failure to execute proportionate work within proportionate time, the agency will be liable of punishment as per rules.

- Acceptance: This undersigned on behalf of the Gram Panchayat does not bind herself to accept the lowest offer and reserve the right to accept any offer and to reject any / all the offers without assigning any reason.
- Labour Welfare Cess: At the time of payment of the bill to the working contractor @ 1.00% (at the rate of One percent) Labour Welfare Cass should be deducted from the bill.
- Necessary Deduction: GST, Income Tax etc. Will be made as per Govt norms, and Security Deposit @ 8% of the value of work will be deducted from each progressive Bill. The Earnest Money will form part of the Security Deposit.

Terms and Conditions

- Payment of wage to the Job Card holders engaged in the work will be made by the contractor.
- No material will be issued to the agency for the works.
- Rate (Including GST) should be quoted on percentage basis & the name of the bidder should be clearly written in the BOQ.
- The security Deposit money of successful bidders will be released after one year of completion of works for Road Project/ Bridge & six months for Building Project and Repair works.
- Site inspection before submission of tender: Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the undersigned between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.
- All the related documents are to be produced IN ORIGINAL to this office as and when will be asked.
- All hard copies of the uploaded documents should have to be submitted by the successful bidder before issuing of Acceptance Letter, if required.
- Payment will depend on availability of fund and no claim whatsoever will be entitled for delay of payment, if any. Intending tenderers may consider these criteria while applying for permission and while quoting their rates.
- Tenders for any supplementary item of work not provided in the estimate but finding a place in the Schedule of Rates will be subjected to be same percentage reduction/increment in rates i.e. applicable in the original tender.
- In case of any day, meant for this tender (Only Bid Opening), appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
- **Bid Validity**: The Bid will be valid for 120 days from the date of opening of the Manual bid. However, extension of bid validity may be considered if required, subject to written confirmation of the bidder(s) to that effect.
- **Conditional and incomplete tender**: Conditional and incomplete tenders are liable to summarily rejection.
- All the rates of works are inclusive of all taxes, cess, levy, royalties, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
- Successful tenderers will be required to produce valid Registration Certificate & Labour Licence from respective Regional Labour Offices as per current Labour Regulation Act.
- Escalation claimed by the Agency will not be entertained by Authority.
- The authority reserves the right to accept or reject any or all the tenders without assigning any reason. And the right to add alters or deletes any of the conditions & terms, laid above, is also reserved.
- In case of inadvertent typographical mistake found here in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and/ or technically sanctioned estimate.
- Salbari-I GPdoes not take any responsibility for the delay caused due to non- availability of internet connection, traffic jam etc. for the online bids.
- If any tenderer sought to withdraw his offer before acceptance or refuse without a reasonable time without giving any satisfactory explanation for such withdrawals, his earnest money shall liable for forfeiture and shall be disqualified from submission of tender in this office for a minimum period of 1 (one) year.
- The Hard copies of all uploaded documents of all the bidders should have to be produced to the undersigned as and when will be required.

N.B. This Notice may be seen on Website **www.tenders.wb.gov.in**

Additional Terms & Conditions

1. The Pradhan, Sukhani G.P. will be the officer-in charge of the Gram Panchayat in respect of the contract and all correspondences concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by him/ her. If any correspondence of above tender is made with Officers other than the Pradhan, Sukhani G.P. for speedy execution of works, the some will not be valid unless copies are sent to the Pradhan, Sukhani G.P. and approved by him/her. The instruction given by the NirmanSahayak on behalf of the Pradhan, Sukhani G.P. shallalso be valid (who have been authorized to carry out the work on behalf of the Pradhan, Sukhani G.P. regarding specification, supervision, approval of materials and workmanship. in case of dispute, the decision of the Pradhan, Sukhani G.P. shall be final and binding.
2. The acceptance of the tender including the right to distribute the work between two or amongst more than two bidders will rest with the Tender Accepting Authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.
3. The Bidder shall have [to comply with the provisions of (a) Contract labour (Regulation & Abolition) Rules, 1970, and (b) Minimum Wages Act, 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
4. Department shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.
5. The Government shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike, etc.
6. Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the bidder. Original Challan of those materials, which are procured by the bidder, may be asked to be submitted for verification.
7. Cess @ 1% of the cost of construction works shall be deducted from the Gross Value of the Bill in terms of Finance Department Order No.853-F dated 01.02.2006. Also, it is instructed to register his Establishment under the Act, under the competent registering authority, i.e. Assistant Labour Commissioner / Deputy Labour Commissioner of the region concerned.
8. No mobilization / secured advance will be allowed unless specified otherwise.
9. VAT/ Sales Tax, Cass, Royalty of sand, stone chips, stone metal gravel, boulders, forest product etc, Toll Tax, Income Tax, Ferry Charges and other Local Taxes, if any, are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
10. All working tools and plants, scaffolding, construction of vats and platforms will have to be arranged by the contractor at his own cost.
11. The contractor shall supply Mazdoors, bamboos, ropes, pegs, flags etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.
12. The contractor should see the site of works and tender documents, drawings, etc. before submitting tender and satisfy himself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements and security etc. Work on river banks may be interrupted due to a number of unforeseen reasons, e.g. sudden rise in water level, inundation during flood, inaccessibility of working site for carriage of materials. The undersigned may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account. There may be variation in alignment, height of embankment or depth of cutting, location of revetment, structures etc. due to change of topography, river condition and other local needs etc between the preparation and execution of the scheme for which the tendered rate and contract will not be invalidated. The contractor will not be entitled to any clam or extra rate on any of those accounts.
13. A machine page numbered Site Order Book (With triplicate copy) will have to be maintained at one by the contractor and the same has got to be issued from the Engineer-in-charge before commencement of the work. Instructions given by inspecting officers will be recorded in this book and the contractor must note down the action taken by him in this common as quickly as possible.
14. The work will have to be completed within the time mentioned in the tender notice. A suitable work programme is to be submitted by the contractor within 3 (Three) days from the date of receipt of Work Order which should satisfy the time limit of completion. The contractor should inform in writing the name of his authorized representative at site within 3 (T lime) days from the date of receipt of Work Order who will receive instruction of the work. Sign measurement book, bills and other Government papers, etc.
15. No compensation for idle labour, establishment charge or on other reasons such as variation of price index etc. will be entertained.
16. All possible precautions should be taken for the safety of the people and workforce deployed at work site as per safety rule in force. Contractor will remain responsible for his labour in respect of his liabilities

under the Workmen's Compensation Act etc He must deal with such cases as promptly as possible. Proper road Signs as per P W D practice will have to be made by the contractor at his own costs while operating a public thoroughfare.

17. Without GST Bidder not to be allowed.
18. Tender Paper Cost to be Pay by DD/ Bankers cheque in favour of Pradhan, Sukhani G.P.
19. The contractor will have to accept the work programme and priority of work fixed by the Engineer-in-charge so that most vulnerable reach and/or vulnerable items are completed before the date needed by the Department due to impending monsoon or rise of water level or for other reasons.
20. The quantities of different items of work mentioned in the tender schedule or in Work Order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantitiesin some items or for omission of some item.
21. The quality of Building Materials, Concrete or Bitumen assured by the Agency by testing the concrete/bitumen from a recognized CIVIL lab or Jalpaiguri Engineering College/ Jalpaiguri Polytechnic College CIVIL lab by his or her own cost! In this regard a certificate should submit by theagencies at the time of claiming bill of the undersigned. In case of CC Road, Culvert estimate was prepared including testing cost. In case of any other concrete oriented work, there will be additional cost, which will be borne by the agency at his/her own cost.

List of Important Dates of Bids NIT No. – [eNIT- 02/SUKHANI GP/2026-27] dated 14.11.2026 of SUKHANI GP		
1.	**Period and time for download of Bidding Documents**	**From 16.11.2026Time 10:00 Hours To 24.11.2026 Time 18:00 Hours**
2.	**Date & Time of Submission Bids**	**From 16.11.2026Time 10:00 Hours To 24.11.2026 Time 18:00 Hours**
3.	**Date & Time for Opening**	**As Follows**
a)	**Date & Time for Opening of Technical Bids**	**27.11.2026Time 11:30 Hrs.**
b)	**Date of Publication of Technically Qualified Bidders**	**After completion of Technical Bid evaluation**
c)	**Date & Time for opening of Financial Bids**	
4.	**Place of opening bids :**	**Office of the Undersigned**
5.	**Last Date of Bid Validity**	**180 Days**
6.	**Officer inviting Bids**	**Pradhan, Sukhani G.P. P.S. – Rajganj, Dist. – Jalpaiguri, West Bengal**

PRADHAN
OFFICE OF THE SUKHANI GRAM PANCHAYAT

Memo No. – 87(5) **Date- 14.11.2026**

Copy forwarded for kind information and with the request of wide circulation to the

1. The Sub Divisional Officer, Jalpaiguri
2. The Block Development Officer, Rajganj, Jalpaiguri
3. The Sabhapati, RajganjPanchayetSamity, Rajganj, Jalpaiguri
4. Office Notice Board
5. File Copy

Digitally signed by APU DUTTA
Date: 2026.11.14 20:59:28 IST
Location: West Bengal-WB